



AuguStar® Life Insurance Company

**Ownership Change Request**

Form #: V-4611

**Regular Mail**

AuguStar Financial  
P.O. Box 5308  
Cincinnati, OH 45201-5308

**Overnight Delivery**

AuguStar Financial  
4526 Cornell Rd  
Blue Ash, OH 45241

**Fax:** 513.794.4730

**Email:** documentcenter@augustarfinancial.com

**Phone:** 888.925.6446

**Website:** augustarfinancial.com

**Ownership Change Request**

**Annuity Contract Number:** \_\_\_\_\_

**Annuitant Name:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

**Important**

A transfer of ownership from the current Owner of the above-referenced contract to the new Owner(s) shown below is permissible pursuant to the terms and conditions of the contract with regard to insurable interest. The undersigned Owner(s) warrant(s) that he or she has the right to transfer the ownership of the contract and that no proceedings in bankruptcy or insolvency, voluntary or involuntary, have been instituted by or against him/her and he/she is not under guardianship or any legal disability.

**NOTE:** This change in ownership **may be considered a taxable distribution**. Consult your personal tax advisor on all tax matters.

**NOTE:** Changing the ownership **will terminate** any systematic withdrawal that is currently processing on this contract.

**New Primary Owner**

Complete all information below for the **new primary Owner**.

**NOTE:** To update beneficiary information with this ownership change, the new Owner must complete a Beneficiary Change Request (form V-4614.)

Owner Name (Print) \_\_\_\_\_  SSN  TIN \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Relationship to Annuitant/Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**New Joint Owner or Successor Owner**

Complete all information below for the **new joint or successor Owner**.

**NOTE:** Joint Trustee or Successor Trustee information should not be provided in this section unless that individual is also being added to the contract as a Joint or Successor Owner.

Select one:

- New Joint Owner  New Successor Owner

Owner Name (Print) \_\_\_\_\_  SSN  TIN \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Relationship to Annuitant/Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

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## Additional Changes

### Change of Name

You must submit proof of the name change (e.g., Court Documents, Driver's License, Divorce Decree)

Former Name: \_\_\_\_\_

New Name: \_\_\_\_\_

### Date of Birth Correction

Proof of birth may be requested to complete this change.

From: \_\_\_\_\_

To: \_\_\_\_\_

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## Tax Certification

Under penalties of perjury, I certify all of the following:

1. The number shown on this form is my correct identification number (or I am waiting for a number to be issued to me,) and
2. I am not subject to back up withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3.
  - a. I am a U.S. citizen or U.S. resident alien, as indicated above, or
  - b. A partnership, corporation, company or organization created or organized in the United States under laws of the United States, or
  - c. An estate (other than a foreign estate,) or
  - d. A domestic trust (as designed under Regulations section 301.7701-7,) and
4. I am exempt from FATCA reporting.

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## Signatures

\_\_\_\_\_  
Signature\* of Current Owner\*\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature\* of New Owner\*\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature\* of Joint Owner\*\* (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature\* of New Joint Owner/Successor Owner\*\* (if applicable)

\_\_\_\_\_  
Date

**\*Certification:** I/We hereby certify that I/we, the above-signed, am/are the Owner of this Annuity contract or, if the contract is trust, custodial, corporate or partnership owned, that I/we am/are an authorized signatory thereof and that this request is being submitted in my/our capacity as an authorized signatory of the trust, custodial account, corporation or partnership. I/we agree/s, for ourselves, and, if any, our subsidiaries, agents, employees and directors at all times to indemnify and hold harmless the AuguStar, each of its subsidiaries, agents, employees and directors against any and all claims, liabilities, damages, demands, actions, controversies, charges, expenses and losses sustained or incurred by AuguStar's actions in making the change requested above and release the same from any liability arising from the execution of this transaction.

\*\*If signing pursuant to a power-of-attorney, guardian, or conservator, you must indicate this after the signature (e.g. Attorney-in-Fact, Guardian, Conservator, etc.)

**California:** For your protection California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

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**Ownership Change Request Information Sheet**

**General Instructions**

Read these instructions carefully before attempting to change ownership of your contract. This sheet was created to assist in completing the Ownership Change Request form (V-4611) but is only a guideline and does not include a description for every situation and is not intended to provide legal advice. Review the information below closely and contact your Financial Professional or Annuity Customer Service at 888.925.6446 if you have any questions about completing the Ownership Change Request form.

**NOTE:** Certain ownership changes may result in a taxable event for the current Owner. Consult your tax advisor regarding any applicable reporting requirements.

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**How to Complete the Ownership Change Request form**

Required:

- Write the name of the new Owner, new Joint Owner, or new Successor Owner in the corresponding sections of the form. All information in the appropriate sections must be completed in order to proceed (i.e. address, SSN, date of birth, etc. must be provided.) **NOTE:** A Joint Owner or Successor Owner cannot be added to Qualified contracts.
  - Indicate the relationship between the new Owner and the Annuitant.
  - If you are updating your name, proof of the new name must be provided (e.g. marriage certificate, driver's license, etc.) and the form must be signed with your new name as the Current or new Owner.
  - Sign and date the form, including appropriate titles, if necessary. All current Owner(s) must sign on the appropriate lines releasing ownership, and the new Owner(s) must sign where indicated accepting ownership.
    - Full Power of Attorney or Guardianship paperwork must be submitted for review if an individual is signing in that capacity.
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**Custodian Ownership**

Ownership can be changed to a custodian on qualified contracts **only**. We are unable to process change of ownership to a custodian on a non-qualified contract. A change to or from a custodian is not taxable or tax reportable but may impact established systematic withdrawals.

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**Trust as Owner**

When designating a Trust as the new Owner of the contract, trust documents must be provided for review. In lieu of the full trust documents, the AuguStar Trustee Certification form (V-4603) may be submitted. However, if successor trustee information must be reviewed in conjunction with the requested change, full trust documents need to be provided.

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**Rollover from a Plan**

In order to transfer ownership from a Profit Sharing Plan to an IRA in the new Owner's name, the following documents are required:

- Ownership Change Request form (V-4611) completed with the new Owner's information, signed by the Plan Trustee with title as the current Owner and signed by the Participant as the new Owner.
- Full, signed plan documents. In lieu of full plan documents the Retirement Plan Certification form (V-4603-RPS) may be provided. However, if the client is exercising his/her right to an in-service distribution full plan documents are required.
- The Spousal Consent form (6650) with the applicable sections completed. **NOTE:** If Section III is completed the form must be signed by the Participant's spouse **and** the Plan Trustee, with title, or a notary. The Plan Trustee cannot sign as witness if he/she is the Participant or the spouse of the Participant.
- Signed letter from the Plan Trustee, with title, stating the Participant's date of retirement or the date the Plan was terminated.
- Signed letter from the Participant to reclassify the contract as a Traditional IRA, if that is the intent.

**NOTE:** A rollover from the Plan to the Participate is tax reportable to the Participant.

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### **Single & Joint Guaranteed Lifetime Withdrawal Benefit (GLWB) Rider**

Certain versions of the **Single GLWB Rider** state that any change in beneficial ownership of the contract will result in the rider's termination. Therefore, ownership can change to a Trust without violating the rider **only if** the current Owner is the sole Beneficial Owner of that Trust. Any change to another individual, or the addition of a Joint Owner, will result in the termination of the Single GLWB Rider. Should the rider terminate, you will be assessed one final charge on the contract's anniversary. Please contact Annuity Customer Service at 888.925.6446 for specific rider requirements pertaining to your contract.

The **Joint GLWB Rider** states the Annuitant must retain beneficial ownership in the contract. Therefore, ownership can change to a Trust without violating the rider if the current Owner is the sole Beneficial Owner of the Trust. The Participating Spouse may also be a Beneficial Owner of the Trust but cannot be the sole Beneficial Owner. Alternatively, the Participating Spouse can be named as a Joint Owner with the Annuitant. The addition of an individual other than the Participating Spouse as Owner or Joint Owner will terminate the joint benefits of the rider.

A violation of the Joint GLWB Rider will result in the termination of the joint benefits, but the rider itself will continue. The rider will function similar to the Single GLWB Rider, but you will still be charged the full price of the Joint GLWB Rider.

**NOTE:** Neither the Single GLWB nor the joint benefits of the Joint GLWB will terminate without signed acknowledgement from the contract Owner(s).

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### **Signature Requirements**

- Form must be signed by all current and new contract Owner(s). If the contract is jointly owned, both Owners must sign the request in order to transfer ownership.
- If the contract is company or plan owned an authorized person must sign with his/her title.
- Form must be received at AuguStar within 90 days of the signature date.
- Additional requests submitted in conjunction with a change of ownership (e.g. beneficiary change, agent of record change, etc.) must be signed by the new Owner and dated on or after the ownership change request.

**For additional information regarding the Ownership Change Request from (V-4611) visit our website at [augustarfinancial.com](http://augustarfinancial.com) or contract Annuity Customer Service at 888.925.6446.**